

# ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

Thursday 2<sup>nd</sup> January 2025.

Dear **Cllr Will Pow, Cllr Robert Law, Cllr Anne Corlett, Cllr Nick Spicer,**  
**Cllr Lucie Scurlock and Cllr Mycroft Croisdale-Appleby.**

You are summoned to attend the Meeting of Englishcombe Parish Council on Wednesday 8<sup>th</sup> January 2025 at 7:30pm at The Old Schoolhouse, Englishcombe and the agenda is provided below.

Yours sincerely,



**Jack Turner** BA.Hons. Cert.CILCA.  
**Locum Parish Clerk and RFO.**

## AGENDA

<b>08-01-2025-01</b>	To receive questions from the members of the public present.	<i>To note questions.</i>
<b>08-01-2025-02</b>	To receive any applications for co-option onto the Parish Council.	<i>Vote to co-opt.</i>
<b>08-01-2025-03</b>	To receive any apologies for absence.	<i>To note apologies.</i>
<b>08-01-2025-04</b>	To consider any Declarations of Interest and to approve any dispensations for this meeting.	<i>Vote to approve.</i>
<b>08-01-2025-05</b>	To approve the minutes of the Parish Council Meeting of Englishcombe Parish Council held on Wednesday 6 <sup>th</sup> November 2024 and to note the Clerks report.	<i>Vote to approve accuracy.</i>
<b>08-01-2025-06</b>	<b>Englishcombe Parish Council Finance:</b>	<i>To note and vote to approve.</i>
<b>06.1</b>	To approve the expenditure report for January 2025.	
<b>06.2</b>	To note the cashbook for Quarter 3 of the Financial Year.	
<b>06.3</b>	To note the bank reconciliation and bank statements for Quarter 3 of the Financial Year.	
<b>06.4</b>	To receive an update on the reclamation of VAT.	
<b>06.5</b>	To receive an update on the transfer from HSBC to Unity Trust Bank.	
<b>06.6</b>	To consider the contract fee for LYE AR for the 2025/2026 Financial Year.	
<b>06.7</b>	To set the budget and Council Tax Precept for the 2025/2026 Financial Year.	
<b>06.8</b>	To consider re-stating the Certificate of Exemption for the 2023/2024 Financial Year due to an error with the receipts and payments stated.	
<b>06.9</b>	To consider making a donation to Salem Chapel for the current financial year.	
<b>08-01-2025-07</b>	To consider any planning applications received.	<i>Vote on outcome.</i>
<b>08-01-2025-08</b>	<b>To receive updates from members on ongoing Parish matters:</b>	<i>To note all reports.</i>
<b>08.1</b>	Bath and North East Somerset Councillor Report.	
<b>08.2</b>	Parish Council Chairman's Report.	

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<b>08.3</b> <b>08.4</b> <b>08.5</b> <b>08.6</b> <b>08.7</b>	Rural Public Transport and Roads. Little Padleigh Hill Hedge Trim and Passing Bays Parish Council Website and Communications Installation of Defibrillators and First Aid Courses. Millstream, Orchard and Wheelwrights sub-committee.	
<b>08-01-2025-09</b>  <b>9.1</b> <b>9.2</b> <b>9.3</b>	<b>To adopt the following policies and procedures:</b>  Financial Procedures. Business Continuity Plan. Retention Policy.	<i>Vote to approve.</i>
<b>08-01-2025-10</b>	To note that the next meeting of Englishcombe Parish Council will be held on Wednesday 5 <sup>th</sup> March 2025 at 7:30pm.	<i>To note.</i>