

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

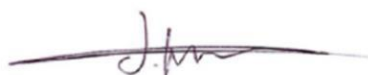
www.englishcombe-pc.gov.uk

Friday 3rd July 2026.

Dear Cllr Will Pow, Cllr Robert Law, Cllr Anne Corlett, Cllr Nick Spicer,
Cllr Mycroft Croisdale-Appleby, Cllr Lee Giles and Cllr Ash Smith.

You are summoned to attend the Meeting of Englishcombe Parish Council on Wednesday 8th July 2026 at 7:30pm at The Tithe Barn, Englishcombe and the agenda is provided below.

Yours sincerely,



Jack Turner BA.Hons. Cert.CILCA.
Parish Clerk and RFO.

AGENDA

08-07-2026-01	To receive questions from the members of the public present.	<i>To note questions.</i>
08-07-2026-02	To receive any apologies for absence.	<i>To note apologies.</i>
08-07-2026-03	To consider any Declarations of Interest and to approve any dispensations for this meeting.	<i>Vote to approve.</i>
08-07-2026-04	To approve the minutes of the Parish Council Meeting of Englishcombe Parish Council held on Wednesday 13 th May 2026.	<i>Vote to approve accuracy.</i>
08-07-2026-05	Englishcombe Parish Council Finance:	<i>To note and vote to approve.</i>
05.1	To approve the expenditure report for July 2026.	
05.2	To note the cashbook for Quarter 1 of the Financial Year.	
05.3	To note the bank reconciliation and bank statements for Quarter 1 of the Financial Year.	
05.4	To note the budget monitoring report for Quarter 1 of the Financial Year.	
05.5	To consider the quotation from Cloudy IT to host the Council's emails.	
08-07-2026-06	To consider any planning applications or consultations received:	<i>Vote on outcome.</i>
06.1	Any applications received after the agenda was issued.	
08-07-2026-07	Community Defibrillators	<i>To note and consider.</i>
07.1	To note the purchase of three defibrillators.	
07.2	To note the location of the defibrillators.	
07.3	To note that the three defibrillators have been added to the asset register and insurance policy, with a value of £1349.99 per defibrillator.	
07.4	To note the written update report in relation to this project.	
07.5	To consider the ongoing maintenance arrangements for the defibrillators.	

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

08-07-2026-08	To receive updates from members on ongoing Parish matters: 08.1 Bath and North East Somerset Councillor Report. 08.2 Parish Council Chairman's Report. 08.3 Rural Public Transport, Roads and Parish Maintenance Matters. 08.4 Parish Council Website and Communications 08.5 Community Defibrillator's. 08.6 Millstream, Orchard and Wheelwrights sub-committee. 08.7 Bath and North East Somerset Council's Local Plan. 08.8 Englishcombe Parish Events. 08.9 The Duchy of Cornwall 08.10 Speed Indicator Devices for the Parish (Community Speedwatch)	<i>To note all reports.</i>
08-07-2026-09	To note the further meeting dates of Englishcombe Parish Council for 2026/2027 as below, all to commence at 7:30pm. • Wednesday 2nd September 2026. • Wednesday 4th November 2026. • Wednesday 6th January 2027. • Wednesday 3rd March 2027.	<i>To note.</i>

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

Draft Minutes of the Meeting of Englishcombe Parish Council held on Wednesday 13th May 2026 at 19:30 at The Tithe Barn.

Councillors: Cllr Will Pow (Outgoing Chair), Cllr Anne Corlett (Incoming Chair), Cllr Robert Law, Cllr Mycroft Croisdale-Appleby and Cllr Lee Giles.

In attendance: J Turner (Parish Clerk/RFO) and Cllr Ash Smith.

Absent: None.

Members of the Public: One.

13-05-2026-01	To elect a Chairman to Englishcombe Parish Council for the ensuing year and to receive the Chairman's Declaration of Acceptance of Office. Cllr A Corlett was nominated and this was seconded. RESOLVED: It was unanimously agreed to elect Cllr A Corlett as Chairman for the ensuing year. The Chairman's Declaration of Acceptance of Office.
13-05-2026-02	To elect a Vice-Chairman to Englishcombe Parish Council for the ensuing year. Cllr M Croisdale-Appleby was nominated and this was seconded. RESOLVED: It was unanimously agreed to elect Cllr M Croisdale-Appleby as Vice-Chairman for the ensuing year.
13-05-2026-03	To receive questions from the members of the public present. The Clerk raised a question on behalf of a parishioner who wanted to bring the planning application for the expansion for Bristol Airport, back to the attention of the Council. The planning application had been lodged but was not within the Parish Council's jurisdiction. The resident requested that the Parish Council sign up to the Parish Council's Airport Association however this idea was not supported amongst the Councillors present who could see the benefits for and against the expansion of the Airport. It was noted that Councillors could comment as individuals however as there was not a collective voice on this within the Parish, it was noted that no response would be considered at this meeting.
13-05-2026-04	To receive any apologies for absence. Apologies were received from Cllr N Spicer.
13-05-2026-05	To consider any Declarations of Interest and to approve any dispensations for this meeting. No declaration of interest received from members present. The Clerk declared his interest in items 9 and 11 as he carries out work for Auditing Solutions LTD.
13-05-2026-06	To approve the minutes of the Parish Council Meeting of Englishcombe Parish Council held on Wednesday 4th March 2026 and to note the Clerks report. RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record.
13-05-2026-07	To appoint representatives to following organisations or outside bodies:
07.1	Avon Local Council's Association (1). RESOLVED: It was unanimously agreed to appoint Cllr R Law.

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

07.2	Millstream, Orchard and Wheelwrights sub-committee (1). RESOLVED: It was unanimously agreed to appoint Cllr M Croisdale-Appleby.
07.3	Unity Trust Payment Approvals (2). RESOLVED: It was unanimously agreed to appoint Cllr A Corlett and Cllr M Croisdale-Appleby.
07.4	Bank Reconciliation Approvals (2). RESOLVED: It was unanimously agreed to appoint Cllr W Pow and Cllr L Giles.
07.5	Parish Events Sub-Committee (2) RESOLVED: It was unanimously agreed to appoint Cllr L Giles.
07.6	Community Speedwatch Sub-Committee RESOLVED: It was unanimously agreed to appoint Cllr A Smith. The Clerk will put Cllr Smith in contact with the residents.
13-05-2026-08	To consider the re-adoption of the following policies and procedures on an Annual Basis: 08.1 Standing Orders. 08.2 Financial Regulations. 08.3 Equality and Diversity Policy. 08.4 Safeguarding Children and Young People and Vulnerable Adults Policy. 08.5 Code of Conduct for Members. 08.6 NALC Model Grievance Policy. 08.7 NALC Model Disciplinary Policy. 08.8 Risk Register. 08.9 Risk Management Strategy. 08.10 Publication Scheme. 08.11 Freedom of Information Policy. 08.12 GDPR and Privacy Policy. 08.13 Health and Safety Policy. 08.14 Complaints Policy. 08.15 Reserves Policy. 08.16 Planning Applications Procedure. 08.17 Scheme of Delegation. 08.18 Retention Policy. 08.19 Financial Procedures. 08.20 Business Continuity Plan. RESOLVED: It was unanimously agreed to adopt the policies en-bloc.
13-05-2026-09	To consider the Internal Audit Report for the financial year ending 31st March 2026 and to note any recommendations arising from this report. The Council considered the report and noted the contents. The Auditor was very happy with the Parish Council's robust approach to Governance and Financial matters. There was one recommendation arising which was as below: <i>"The cashbook processing sequential numbers should be recorded on the invoices to afford a clear means of identification and cross reference, especially where identical payments are</i>

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

	<i>being made each month.”</i> RESOLVED: It was unanimously agreed to approve the report.								
13-05-2026-10	To consider and approve annual accounts and procedures: 10.01 To resolve that there are no conflicts of interest with BDO LLP. RESOLVED: It was unanimously agreed to resolve that there are no conflicts of interest with BDO LLP. 10.02 To resolve that Englishcombe Parish Council are exempt from the External Audit process for the financial year ending 31st March 2026. RESOLVED: It was unanimously agreed that the Parish Council meet the exemption criteria for External Audit. 10.03 To note the Internal Auditor’s report section of the AGAR for 2025/2026. This item was noted. 10.04 To receive and approve the Annual Governance Statement for 2025/2026. RESOLVED: It was unanimously agreed to approve the Annual Governance Statement giving positive assurances in each area. 10.05 To receive and approve the Accounting Statements for 2025/2026 and to receive any explanations of significant variances. RESOLVED: It was unanimously agreed to approve the Accounting Statements. 10.06 To note the period of public rights and publication of the Annual Governance and Accountability return. The period of public rights would start on 3rd June 2026 and end on 14th July 2026. 10.07 To note the end of year Financial Report for the financial year ending 31st March 2026. The report was noted. 10.08 To review Englishcombe’s Parish Council Earmarked Reserves. The earmarked reserves were retained at the levels below. Earmarked Reserves <table> <tr> <td>EMR CIL Monies</td><td>2,728</td></tr> <tr> <td>EMR MWC Fund</td><td>2,728</td></tr> <tr> <td>EMR - Parish Bulbs</td><td>50</td></tr> <tr> <td>EMR - Speed Indicator Device</td><td>250</td></tr> </table>	EMR CIL Monies	2,728	EMR MWC Fund	2,728	EMR - Parish Bulbs	50	EMR - Speed Indicator Device	250
EMR CIL Monies	2,728								
EMR MWC Fund	2,728								
EMR - Parish Bulbs	50								
EMR - Speed Indicator Device	250								
13-05-2026-11	To appoint Auditing Solutions LTD as Internal Auditor for the financial year ending 31st March 2027. The Parish Clerk declared an interest.								

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

	RESOLVED: It was unanimously agreed to appoint Auditing Solutions LTD for the financial year ending 31 st March 2027.																														
13-05-2026-12	To confirm insurance arrangements for the 2026/2027 financial year. RESOLVED: It was unanimously agreed to renew the policy with Zurich.																														
13-05-2026-13	To carry out the Annual Review of Arrangements with other local authorities, not-for-profit bodies and businesses. The Parish Council made no amendments to the arrangements.																														
13-05-2026-14	Englishcombe Parish Council Finance: 14.1 To approve the expenditure report for May 2026. RESOLVED: It was unanimously agreed to approve the expenditure and to authorise payments within Unity Trust Bank. <table><tr><th>Payee</th><th>Invoice Detail</th><th>Net (cost to council)</th><th>VAT</th><th>Gross</th></tr><tr><td>M Croisdale-Appleby</td><td>Expenses for Annual Parish Assembly.</td><td>£ 100.00</td><td>£ -</td><td>£ 100.00</td></tr><tr><td>Avon Local Council's Association</td><td>2026-2027 Subscription.</td><td>£ 85.06</td><td>£ -</td><td>£ 85.06</td></tr><tr><td>Zurich</td><td>2026-2027 Insurance.</td><td>£ 602.27</td><td>£ -</td><td>£ 602.27</td></tr><tr><td>Auditing Solutions LTD</td><td>Preventing Sexual Harrassment Training.</td><td>£ 350.00</td><td>£ 70.00</td><td>£ 420.00</td></tr><tr><td colspan="2">Total for May 2026.</td><td>£1,137.33</td><td>£70.00</td><td>£1,207.33</td></tr></table> 14.2 To note the cashbook for Quarter 1 of the Financial Year. The Cashbook to 30 th April 2026 was noted. 14.3 To note the bank reconciliation and bank statements for Quarter 1 of the Financial Year. The signed bank reconciliation and bank statements to 30 th April 2026 were noted.	Payee	Invoice Detail	Net (cost to council)	VAT	Gross	M Croisdale-Appleby	Expenses for Annual Parish Assembly.	£ 100.00	£ -	£ 100.00	Avon Local Council's Association	2026-2027 Subscription.	£ 85.06	£ -	£ 85.06	Zurich	2026-2027 Insurance.	£ 602.27	£ -	£ 602.27	Auditing Solutions LTD	Preventing Sexual Harrassment Training.	£ 350.00	£ 70.00	£ 420.00	Total for May 2026.		£1,137.33	£70.00	£1,207.33
Payee	Invoice Detail	Net (cost to council)	VAT	Gross																											
M Croisdale-Appleby	Expenses for Annual Parish Assembly.	£ 100.00	£ -	£ 100.00																											
Avon Local Council's Association	2026-2027 Subscription.	£ 85.06	£ -	£ 85.06																											
Zurich	2026-2027 Insurance.	£ 602.27	£ -	£ 602.27																											
Auditing Solutions LTD	Preventing Sexual Harrassment Training.	£ 350.00	£ 70.00	£ 420.00																											
Total for May 2026.		£1,137.33	£70.00	£1,207.33																											
13-05-2026-15	To consider any planning applications or consultations received: 15.1 26/01238/EOUT - Parcel 4234 Combe Hay Lane Combe Hay Bath Bath And North East Somerset - Outline application for phases 3 and 4 for up to 200 dwellings; landscaping; community hall; drainage; allotments; open space; footpaths and emergency access; all matters reserved, except access from Combe Hay Lane via the approved phase 1 spine road (details of internal roads and footpaths reserved) The Parish Council considered this application. It was noted that this application had been considered in its previous iteration. RESOLVED: It was unanimously agreed to object to this planning application, raising the same comments as per the previous applications.																														
13-05-2026-16	To receive updates from members on ongoing Parish matters: 16.1 Bath and North East Somerset Councillor Report. No update was received. 16.2 Parish Council Chairman's Report. No report was received. 16.3 Rural Public Transport, Roads and Parish Maintenance Matters. The Parish Council received an update on the new bus service and that this way with the Parish Council who were collating responses.																														

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

16.4	Parish Council Website and Communications The Council received an update from the Clerk. The Clerk will be obtaining quotations from Cloudy IT for a new email account system due to the unusable interface of the new Vision ICT system.
16.5	Community Defibrillator's. Cllr M Croisdale-Appleby provided a report on the purchase of defibrillators for the Parish. These would be purchased using the money that has been donated to the Parish. The potential sites were discussed within the Parish. The place on a residents land, in Inglesbatch had been identified as a good site for one. It was agreed that the Church or Acorn Barn would be a good place for Englishcombe until the Wheelwrights Barn had been upgraded by the Duchy. Cllr A Smith stated that he would be happy to provide electric for one of the defibrillators that would be housed near the noticeboard and bus stop, which would be in a highly visible location. RESOLVED: It was unanimously agreed to delegate authority for Cllr M Croisdale-Appleby in conjunction with the Clerk to authorise expenditure up to £4000 to purchase the defibrillator. It was noted that the bulk of this expenditure will be covered by a donation.
16.6	Millstream, Orchard and Wheelwrights sub-committee. No update was received.
16.7	Bath and North East Somerset Council's Local Plan. No update was received.
16.8	Englishcombe Parish Events. Cllr L Giles provided an update. No volunteers had come forward at this present moment to help plan events within the Parish.
16.9	The Duchy of Cornwall The Council noted an update on the Old Schoolhouse, which was now for sale. The Duchy reminded the Council that the grass would need to be maintained until the end of the licence period. The Council noted that the pre-planning application for the Wheelwrights had been lodged.
16.10	Speed Indicator Devices for the Parish (Community Speedwatch) The Council noted that there was interest and the Clerk will circulate the contact details for these residents. The Council noted that there would need to be an application for a Community Speedwatch to Avon and Somerset Police to get this activity started.
13-05-2026-17	To set the meeting dates of Englishcombe Parish Council for 2026/2027 as below, all to commence at 7:30pm. • Wednesday 8th July 2026. • Wednesday 2nd September 2026.

ENGLISHCOMBE PARISH COUNCIL

Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny & Nailwell.

www.englishcombe-pc.gov.uk

- | | |
|--|---|
| | <ul style="list-style-type: none">• Wednesday 4th November 2026.• Wednesday 6th January 2027.• Wednesday 3rd March 2027. |
|--|---|

RESOLVED: It was unanimously agreed to approve the meeting dates.

The Chairman closed the meeting at 20:31.

Payments for July

Payee	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref	Legal Power to Incur Expenditure
Wiltshire and Bath Air Ambulance	Community Workshop - Annual Parish Meeting.	£ 100.00	£ -	£ 100.00	07-26-002	Local Government Act 1972, s.137
Avon Local Council's Association	Date Protection Training - 5 Councillors.	£ 110.00	£ -	£ 110.00	07-26-003	Local Government Act 1972, s.111
	Total for July 2026.	£210.00	£0.00	£210.00		

Budget Code	Item	2026/2027 BUDGET	Q1	Q2	Q3	Q4	YE Total	Variance to Annual Budget	Comments
1010	Interest Income	£ -						£ -	
1020	Other Income	£ -						£ -	
1030	Precept	£ 14,725.00	£ 7,362.50					£ 7,362.50	Within Budget
1040	VAT Reclaim	£ -	£ 247.18					-£ 247.18	Exceeded Budget
	Total Reciepts	£ 14,725.00	£ 7,609.68	£ -	£ -	£ -	£ 7,609.68	£ 7,115.32	Within Budget
4000	Clerk's Salary	£ 7,650.00	£ 1,883.89					£ 5,766.11	Underspent
4005	Lane Cleaning	£ 3,550.00	£ 780.00					£ 2,770.00	Underspent
4010	ALCA Subscription	£ 90.00	£ 85.06					£ 4.94	Underspent
4015	Insurance	£ 600.00	£ 602.27					-£ 2.27	Overspent
4025	Expenses	£ 100.00	£ 214.15					-£ 114.15	Overspent
4030	Audit	£ 260.00	£ 350.00					-£ 90.00	Overspent
4035	Bank Charges	£ 75.00	£ 21.00					£ 54.00	Underspent
4045	Infrastructure Repairs	£ 200.00						£ 200.00	Underspent
4050	Legal Fees	£ 50.00	£ 47.00					£ 3.00	Underspent
4060	Website Fees	£ 650.00						£ 650.00	Underspent
4070	Defibrillator	£ 500.00	£ 4,049.97					-£ 3,549.97	Overspent
4075	Community Events	£ 1,000.00						£ 1,000.00	Underspent
4065	VAT Paid	£ -	£ 879.99					-£ 879.99	Overspent
	Total Payments	£ 14,725.00	£ 8,913.33	£ -	£ -	£ -	£ 8,913.33	£ 5,811.67	Underspent

RECONCILED

NETT YTD -£ 1,303.65

Cashbook 2026-27

Receipts										Payments						
Date	PIS ref	Payee	Unity Trust	Description	Precept	Bank interest	Other Income		Misc	VAT	Date	Payt ref. no.	Chq / Ref no	Payee	Unity Trust	
	1-Apr	O/balance	9,873.50								1-Apr	04-26-001		J Turner	633.82	
07/04/2026	BACS	BANES	7,362.50	Precept - 1/2	7,362.50						14-Apr	04-26-002		ICO	47.00	
07/04/2026	BACS	HMRC	247.18	VAT Refund 25/26	247.18						20-Apr	04-26-003		AR Lye	260.00	
											30-Apr	04-26-004		Unity Trust Bank	7.00	
											1-May	05-26-001		J Turner	572.45	
											18-May	05-26-006		AR Lye	260.00	
											31-May	05-26-007		Unity Trust Bank	7.00	
											2-Jun	06-26-001		J Turner	677.62	
											4-Jun	05-26-002		Mycroft Croisdale-Appleby	100.00	
											4-Jun	05-26-003		Avon Local Council's Associatio	85.06	
											4-Jun	05-26-005		Auditing Solutions LTD	420.00	
											4-Jun	05-26-004		Zurich	602.27	
											15-Jun	05-26-005		AR Lye	260.00	
											15-Jun	06-26-002		Bob Marjot (MWC)	114.15	
											15-Jun	06-26-003		AED Donate	4859.96	
											30-Jun	06-26-004		Unity Trust Bank	7.00	
30-Jun		Total receipts	17,483.18	0.00	7,609.68	0.00	0.00	0.00	0.00	0.00	30-Jun			Total payments in quarter	8913.33	
30-Jun		Less: payments in month	8,913.33	0.00												
30-Jun		Balance c/fwd	8,569.85	0.00	7,609.68										8913.33	
			A	B												
Combined balance			C	8,569.85	= A + B											
Bank rec at 30 6 26																
Unity Trust A/C															8569.85	
Balance as at 1st April 2026															9,873.50	
Plus: receipts in year to date															7,609.68	
Less Payments in year to date															8,913.33	
Balance as at 30th June 202			D	8,569.85											8569.85	
Less: uncleared chqs															0.00	
E															Should equal C & D	8569.85
Detail nee																

Description	Clerk's salary	Lane Cleaning	ALCA Subscription	Insurance	Expenses	Audit	Bank Charges	Infrastructure Repairs	Legal Fees	Website Fees	Defibrillator	Community Events	VAT	Total payments	Check total	n AG -
Clerks Salary	633.82													0.00		
ICO Fee 26-27									47.00					47.00	47.00	0.00
Lane Clearing		260.00												260.00	260.00	0.00
Bank Charge							7.00							7.00	7.00	0.00
Clerks Salary	572.45													572.45	572.45	0.00
Lane Clearing		260.00												260.00	260.00	0.00
Bank Charge							7.00							7.00	7.00	0.00
Clerks Salary	677.62													677.62	677.62	0.00
Expenses for Annual Parish Assembly.					100.00									100.00	100.00	0.00
Annual Membership.			85.06											85.06	85.06	0.00
Internal Audit 25-26						350.00							70.00	420.00	420.00	0.00
Insurance Premium 26-27				602.27										602.27	602.27	0.00
Lane Clearing		260.00												260.00	260.00	0.00
Reimbursement for supplies for repairs.					114.15									114.15	114.15	0.00
Defibrillators X3											4049.97		809.99	4859.96	4859.96	
Bank Charge							7.00							7.00	7.00	0.00
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97	0.00	879.99	8279.51	8279.51	0.00

Enter bank statement balance here

List uncleared Chq nos. & values below

Total value of uncleared cheques at quarter end

Diff0.00

£0.00

																Check total	Column AG - AE
Description	Clerk's salary	Lane Cleaning	ALCA Subscription	Insurance	Expenses	Audit	Bank Charges	Infrastructure Repairs	Legal Fees	Website Fees	Defibrillator	Community Events	VAT	Total payments			
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97		879.99	8279.51	8279.51		
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	
														0.00	0.00	0.00	

Cashbook 2026-27

[illegible]

Description	Clerk's salary	Lane Cleaning	ALCA Subscription	Insurance	Expenses	Audit	Bank Charges	Infrastructure Repairs	Legal Fees	Website Fees	Defibrillator	Community Events	VAT	Total payment	Check total	Column AG - AE
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97		879.99	8279.51	8279.51	
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97		879.99	8279.51	8279.51	

Enter bank statement balance here

List uncleared Chq nos. & values below

Diff

-8569.85 Should be Nil

£0.00

Cashbook 2026-27[illegible]

Combined balance

A

C

$$8,569.85 = A + B$$

Balance as at 1st April 2026

9,873.50

Plus: receipts in year to date

7,609.68

Less Payments in year to date

8,913.33

Balance as at 31st March 2027

D

8,569.85

Bank rec at 31 3 27

Unity Trust Bank

0.00

Less: uncleared chqs

E Should equal C & D

0.00

0.00

0.00

Detail nee

															Check n	
Description	Clerk's salary	Lane Cleaning	ALCA Subscription	Insurance	Expenses	Audit	Bank Charges	Infrastructure Repairs	Legal Fees	Website Fees	Defibrillator	Community Events	VAT	Total payments	total	AG -
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97		879.99	8279.51		
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
														0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	1883.89	780.00	85.06	602.27	214.15	350.00	21.00	0.00	47.00	0.00	4049.97		879.99	8279.51		

Bank reconciliation

Name of smaller authority: Englishcombe Parish Council

County area (local councils and parish meetings only): Bath and North East Somerset

Financial year ending 31 March 2027

Prepared by (Name and Role): Jack Turner - Parish Clerk and RFO.

Date: 4/30/2026

	£	£
Balance per bank statements as at 30/06/2026		
Unity Trust A/C	8,570	
	Total	8,570
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 30/06/2026		
Add: any un-banked cash as at 30/06/2026		
Net balances as at 30/06/2026		-
		-
		8,570

Bank reconciliation

Name of smaller authority: Englishcombe Parish Council

County area (local councils and parish meetings only): Bath and North East Somerset

Financial year ending 31 March 2027

Prepared by (Name and Role): Jack Turner - Parish Clerk and RFO.

Date: 5/31/2026

	£	£
Balance per bank statements as at 31/05/2026		
Unity Trust A/C	15,696	
	Total	15,696
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/05/2026		
Add: any un-banked cash as at 31/05/2026		
Net balances as at 31/05/2026		-
		-
		15,696

Englishcombe Parish Council

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 June 2026 to 30 June 2026

Account Name: Englishcombe Parish Council

Sort Code:

Account Number:

Swift Code (BIC):

IBAN:

Summary**

Start balance	Paid out	Paid in	End balance
£15,695.91	£7,126.06	£0.00	£8,569.85

Your arranged overdraft limit is £0.00



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T1 account

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/05/2026		Balance brought forward	£0.00	£0.00	£15,695.91
02/06/2026	Faster Payment Debit	B/P to: J Turner	£677.62	£0.00	£15,018.29
04/06/2026	Faster Payment Debit	B/P to: Mycroft	£100.00	£0.00	£14,918.29
04/06/2026	Faster Payment Debit	B/P to: ALCA	£85.06	£0.00	£14,833.23
04/06/2026	Transfer	B/P to: Auditing Solutions	£420.00	£0.00	£14,413.23
04/06/2026	Faster Payment Debit	B/P to: Zurich	£602.27	£0.00	£13,810.96
15/06/2026	Standing Order	S/O to: AR LYE	£260.00	£0.00	£13,550.96
15/06/2026	Faster Payment Debit	B/P to: Bob Marjot	£114.15	£0.00	£13,436.81
15/06/2026	Faster Payment Debit	B/P to: AED	£4,859.96	£0.00	£8,576.85
30/06/2026	Fee	Service Charge	£7.00	£0.00	£8,569.85

Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.
© Unity Trust Bank. All Rights Reserved.



www.unity.co.uk

BLANK PAGE

Englishcombe Parish Council

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Pre-notification statement

01 June 2026 to 30 June 2026

Account Name: Englishcombe Parish Council

Sort Code:

Account Number:

Dear

This letter outlines charges relating to the transactions and debit interest on your account between 01/06/2026 and 30/06/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website **www.unity.co.uk/terms-and-conditions**

The charges for this billing period are:**

Total charges	£7.00
Total debit interest	£0.00
To be debited from your account on	31/07/2026



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Pre-notification of account charges

Type	Count	Charge
Automated Payments	1	£0.00
Faster Payments	6	£0.00
Manual	—	£0.00
Account Fee	—	£7.00

Additional information

The combined account charge includes the following transaction types:

Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest. Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

Additional Information

A copy of our interest rates can be found on our website
www.unity.co.uk/interest-rates

A copy of our fees and charges can be found on our website
www.unity.co.uk/terms-and-conditions

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.

© Unity Trust Bank. All Rights Reserved.



www.unity.co.uk

BLANK PAGE

Englishcombe Parish Council

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 May 2026 to 31 May 2026

Account Name: Englishcombe Parish Council

Sort Code:

Account Number:

Swift Code (BIC):

IBAN:

Summary**

Start balance	Paid out	Paid in	End balance
£16,535.36	£839.45	£0.00	£15,695.91

Your arranged overdraft limit is £0.00



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T1 account

Date	Type	Details	Paid Out £	Paid In £	Balance £
30/04/2026		Balance brought forward	£0.00	£0.00	£16,535.36
01/05/2026	Faster Payment Debit	B/P to: J Turner	£572.45	£0.00	£15,962.91
18/05/2026	Standing Order	S/O to: AR LYE	£260.00	£0.00	£15,702.91
31/05/2026	Fee	Service Charge	£7.00	£0.00	£15,695.91

Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.
© Unity Trust Bank. All Rights Reserved.



www.unity.co.uk

BLANK PAGE

Englishcombe Parish Council

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Pre-notification statement

01 May 2026 to 31 May 2026

Account Name: Englishcombe Parish Council

Sort Code:

Account Number:

Dear

This letter outlines charges relating to the transactions and debit interest on your account between 01/05/2026 and 31/05/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website **www.unity.co.uk/terms-and-conditions**

The charges for this billing period are:**

Total charges	£7.00
Total debit interest	£0.00
To be debited from your account on	30/06/2026



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Pre-notification of account charges

Type	Count	Charge
Automated Payments	1	£0.00
Faster Payments	1	£0.00
Manual	—	£0.00
Account Fee	—	£7.00

Additional information

The combined account charge includes the following transaction types:

Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest. Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

Additional Information

A copy of our interest rates can be found on our website
www.unity.co.uk/interest-rates

A copy of our fees and charges can be found on our website
www.unity.co.uk/terms-and-conditions

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.

© Unity Trust Bank. All Rights Reserved.



www.unity.co.uk

BLANK PAGE

Created by Jack Turner for Englishcombe Parish Council

Budget Code	Item	2026/2027 BUDGET	Q1	Q2	Q3	Q4	YE Total	Variance to Annual Budget	Comments
1010	Interest Income	£ -						£ -	
1020	Other Income	£ -						£ -	
1030	Precept	£ 14,725.00	£ 7,362.50					£ 7,362.50	Within Budget
1040	VAT Reclaim	£ -	£ 247.18					-£ 247.18	Exceeded Budget
	Total Reciepts	£ 14,725.00	£ 7,609.68	£ -	£ -	£ -	£ 7,609.68	£ 7,115.32	Within Budget
4000	Clerk's Salary	£ 7,650.00	£ 1,883.89					£ 5,766.11	Underspent
4005	Lane Cleaning	£ 3,550.00	£ 780.00					£ 2,770.00	Underspent
4010	ALCA Subscription	£ 90.00	£ 85.06					£ 4.94	Underspent
4015	Insurance	£ 600.00	£ 602.27					-£ 2.27	Overspent
4025	Expenses	£ 100.00	£ 214.15					-£ 114.15	Overspent
4030	Audit	£ 260.00	£ 350.00					-£ 90.00	Overspent
4035	Bank Charges	£ 75.00	£ 21.00					£ 54.00	Underspent
4045	Infrastructure Repairs	£ 200.00						£ 200.00	Underspent
4050	Legal Fees	£ 50.00	£ 47.00					£ 3.00	Underspent
4060	Website Fees	£ 650.00						£ 650.00	Underspent
4070	Defibrillator	£ 500.00	£ 4,049.97					-£ 3,549.97	Overspent
4075	Community Events	£ 1,000.00						£ 1,000.00	Underspent
4065	VAT Paid	£ -	£ 879.99					-£ 879.99	Overspent
	Total Payments	£ 14,725.00	£ 8,913.33	£ -	£ -	£ -	£ 8,913.33	£ 5,811.67	Underspent

RECONCILED

NETT YTD -£ 1,303.65



CloudyIT is proud to be at the forefront of driving the adoption of modern working IT practices in the council sector.

QUOTATION FOR

Englishcombe Parish Council - QH-07655-0

18/06/2026

Commercial Summary

Line	Item	Qty	Terms	Unit Price	Ext. Price
1	Exchange Online (Plan 1) Messaging, calendaring, and email archiving plan accessible from Outlook on PCs, the Web and mobile devices.	8.00	Monthly	£3.26	£26.08
2	Microsoft Defender for Office 365 (Plan 1) Modern email protection techniques such as Safe Links and Safe Attachment, complementing the defense of Exchange Online Protection to protect your mailboxes against sophisticated attacks.	8.00	Monthly	£1.62	£12.96
3	Councillor Administration Fee This is designed to cover all administration and back-office changes in relation to councillors and includes - Password resets - Reassignment of licences and archive of mailboxes - Guides should they be required for councillors to use Please note if any work is required to resolve councillor issues, this is not covered and will be charged either by the hour (PAYG) or covered by our PrePaid councillor support package.	0.50	Monthly	£20.00	£10.00
Monthly					£49.04
6	Data Architecture and Scoping Data architecture / scoping - Introduction to migrations project lead - Review of your current IT systems - Review of new proposal including licencing and hardware - Creation migration & training plan - Setup of 365 Tenant Please note Office 2016 or later is required. All credentials to users are provided by email, with guides on how to setup on PC and Mobile Phone	0.25	One Off	£325.00	£81.25
7	E-mail Migration E-mail Migration - Migration of all staff mailboxes including where	0.50	One Off	£650.00	£325.00

Line	Item	Qty	Terms	Unit Price	Ext. Price
	possible contacts and calendar entries - Migration of all councillors mailboxes, not including contacts and calendar entries - Setup of mailboxes on devices - Setup of multi factor authentication - Provide all email details and user guides to Clerk to be provided to councillors Please note this might change depending on the current email provider Please note migration will take place during working hours. Unless otherwise agreed.				
Labour					£406.25
10	PrePaid Support	1.00	One Off	£365.00	£365.00
	5 Hours Pre-Paid Support For Councillors Standard End User Support: 8am - 5.30pm Monday - Friday (Excluding Bank Holiday) - Access to CloudyIT support desk via email, phone, support tool Please note these have an expiry period of 24 months. New prepaid hours would need to be bought and support hours do not roll over. This is set to renew every 2 years.				
Optional					£365.00

Payment Terms Summary	
One-Time Total	£771.25
Monthly Total	£49.04
VAT	£164.06
Total	£984.35

****Please note****

The project will not progress further than the architecture call until 100% of the One Time Total is received.

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's

fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

OUR BESPOKE SERVICES



Applications
for the Modern
Council



Agenda Pack
Solutions for
Councils



IT Support &
Training for
Councils



Broadcasting
Meetings for
Councils



Web Design &
Accessibility
for Councils

Find out more at cloudyit.co.uk/councils

Microsoft Partner
Silver Small and Midmarket Cloud Solutions



CloudyIT™

8 Homeground, Buckingham Industrial Park, MK18 1UH
01280 814684 info@cloudyit.co.uk cloudyit.co.uk

Englishcombe Parish Council Village defibrillator Project	
Date	June 2026
Prepared by	Mycroft Croisdale-appleby

Background

- Englishcombe parish currently does not have easy access to a defibrillator the nearest available are at Tesco Express for Englishcombe village and Priston village for Inglesbatch village which are both not ideal as the time taken to access has significant impact of success. We need to have them closer to the community to be effective
- Last year the EPC organised a first aid & defibrillator training was well attended with c40 attendees
- Parishioners have raised lack of Defibrillator as an issue & have requested that the EPC investigates what can be done

Options and action taken

3 defibrillator packages have been ordered from AED (details of the package below) and delivery should be before the end of June

The cost is 1,349.99 each package and this includes the cabinet, carry case and rescue pack, installation and certified electrical connection, online Defibrillator training, 24/7 after sales support, Ambulance service registration

IPAD NFK200 External Defibrillator Campaign

- 7 year warranty on the AED (extends to 10 years if registered)
- Carry case and rescue pack
- Polycarbonate cabinet (Made in UK)
- Cabinet warranty – 10Yr structural, 5 Yr electrical
- Instalation by approved electrician
- Instalation organised by our instal coordinator
- Awareness training - online
- Ambulance service registration
- 24/7 on call support
- PAD and battery reminder service
- Post installation care pack
- Post 999 deployment assistance
- Unlimited access to technical support
- 999 deployment notification
- Post deployment "Listening and Support" service
- Postage and packing costs included & £300 Contribution from AED donate included

Funding

- Funding for 2 packages has kindly been provided by the estate of Jenny and EPC will fund the one for Inglesbatch

Next steps

- Approval from Duchy and Life project to instal on Acorn barn – Done
- Delivery to Englishcombe arranged
- All sites have been contacted by AED donate who will liase with them directly regarding installation - Targeting installation in the next 6 weeks
- Guardians
 - Bab Marjong for Acorn barn
 - Steve Colville for Inglesbatch
 - Ash – are you happy to be the guardian for the Englishcombe post box – I think you said you were but just wanted to check

Location 1 Englishcombe village, the Acorn Barn



- Site name Acorn Barn
- Site address c/o The Life Project, The Old Acorn barn, Englishcombe, BA2 9DU
- Contact name Kenny Nelson
- Contact telephone number 07708 217901
- Contact email address info@lifeprojectbath.org.uk
- What 3 words entertainer.lamp.faster

Location 2 Englishcombe village, next to the post box



- Site name Post box
- Site address c/o Ashely Smith, The Post box, Englishcombe, BA2 9DU
- Contact name Ashley Smith
- Contact telephone number 0783 708157
- Contact email address ashleymith@abtran.com / ash.smith@englishcombe-pc.gov.uk



Location 3 Inglesbatch village, next to post box

- Site name Inglesbatch village , next to post box
- Site address c/o Steve, mill lane, Inglesbatch
- Contact name Steve Colville
- Contact telephone number 07592 785513
- Contact email address sacolville@hotmail.com

RE: Englishcombe Parish Council - Defibrillator project

 **From** Emma Pryce <epryce@duchyofcornwall.org>
To clerk@englishcombe-pc.gov.uk <clerk@englishcombe-pc.gov.uk>
Copy mycroft.ca@englishcombe-pc.gov.uk <mycroft.ca@englishcombe-pc.gov.uk>, 'Anne Corlett' <anne.corlett@englishcombe-pc.gov.uk>
Date 2026-06-15 08:41

Hi Jack

I can confirm we had a positive response to the pre-app to convert this building.

Subject to the sale of the Old School, our intention is still to look at using some of the proceeds to invest in this building. The Duchy would consider paying for fees, drawings and planning etc. with the expectation that the Parish Council would fit out the kitchen and WC.

We still need to get approval internally for the project but are working up the possibilities. If successful we would look to engage with the community where appropriate.

I hope that helps.

Kind regards
Emma

From: clerk@englishcombe-pc.gov.uk <clerk@englishcombe-pc.gov.uk>
Sent: 14 June 2026 13:45
To: Emma Pryce <epryce@duchyofcornwall.org>
Cc: mycroft.ca@englishcombe-pc.gov.uk; 'Anne Corlett' <anne.corlett@englishcombe-pc.gov.uk>
Subject: Re: Englishcombe Parish Council - Defibrillator project

CAUTION: External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thanks Emma. Please can you confirm to the Parish Council, what is happening with the Wheelwrights and the 'new village hall' idea you have stated below? We wouldn't look to share this directly with the community at this stage but it would be good to have a steer on this.

Best wishes,

Jack

On 2026-06-11 08:58, Emma Pryce wrote:

Dear Mycroft

Thank you for your email, I am well thanks and hope you are to.

I am very supportive of the defibrillators being installed in Inglesbatch and Englishcombe. I assume the property in Inglesbatch is not Duchy and therefore shouldn't affect us?

I am happy that one is installed on the Acorn Barn and as long as our tenants are happy with the arrangements here. Please also ensure that a qualified contractor is used to install this or we would ask that you use one of our approved contractors to do this work to ensure it is done correctly.

With regards to the Wheelwrights Barn, I am afraid that things here are on pause whilst we explore the potential new village hall and therefore, we wouldn't want to install anything at this stage as it may end up being in the wrong place. I was not aware of the electric supply being disconnected.

I hope that all makes sense.

Kind regards
Emma

From: mycroft.ca@englishcombe-pc.gov.uk <mycroft.ca@englishcombe-pc.gov.uk>
Sent: 04 June 2026 13:36
To: Emma Pryce <epryce@duchyofcornwall.org>

Cc: 'Anne Corlett' <anne.corlett@englishcombe-pc.gov.uk>; clerk@englishcombe-pc.gov.uk

Subject: Englishcombe Parish Council - Defibrillator project

CAUTION: External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Emma,

I hope this finds you well, thank you as always for your support to Englishcombe and I hope that the sale of the Old School is proceeding well.

Currently in the parish we do not have any defibrillators, and following various first aid training we have been running over the last 12 months this has been identified as a priority for this year by the parish and I have been working with the Englishcombe Parish Council (EPC) to find a way of resolving the situation.

We have managed to secure funding for 3 x defibrillators (2 x from a bequest and 1 x funded by the EPC) for the parish and are in the process of arranging for their purchase.

They will be in locked exterior cabinets which will be accessed by a key code which can be accessed by calling 999 and will be part of the nationwide defibrillator network – they need access to power as the cabinets are heated to ensure they are stored in optimal temperatures – the EPC would be responsible for reimbursing the property owner / tenant for any electricity costs – estimated at c50 GBP per year

We have identified 3 sites which we would like to use to locate the defibrillators

- Site 1 – Inglesbatch village - where it will be located on an exterior wall of a private property

We have ear marked 2 x sites for Englishcombe village and we request your permission to locate them on 2 properties which are both owned by the Duchy

- Site 2 – Englishcombe village - The Acorn barn, owned by the Duchy leased to the life project – I have verbal consent from the Life Project team to have it located on a wall of the barn provided that you, the landlord, is happy for us to do so
- Site 3 – Englishcombe village – the Wheelwrights barn, owned by the Duchy leased to the EPC (and hopefully the site of a future village community hub) -historically I understand the building had power but that is currently disconnected.

We would like to have your agreement to firstly install the defibrillators on the Acorn barn and on the Wheelwrights, and secondly, if possible, would you be able to help us to arrange for power to be reconnected to the Wheelwrights – just to be clear if you could arrange for the reconnection of power then the electrical running costs would be paid for by the EPC

Please could you let us know if you are happy for us to a) arrange for the installation on the 2 properties and b) if you would be kind enough to reconnect power to the Wheelwrights – if you need any further clarification then I am very happy to come to your offices to explain further

Thank you as ever

Kind regards

Mycroft

This information originates from the Duchy of Cornwall estate. It may be exempt from disclosure obligations to third parties under Freedom of Information legislation, the Data Protection Act, copyright and other legislation. It is provided in confidence and must not be released by you as a private entity or public authority without prior reference to the Duchy's London Office, 10 Buckingham Gate, London, SW1E 6LA.

Legal Disclaimer - This message and any attachments should only be read by those persons to whom it is addressed and be used by them for its intended purpose. The estate cannot accept liability for statements made which are clearly the sender's own . Replies to this email address may be subject to interception or monitoring for operational reasons or for lawful business purposes.

This information originates from the Duchy of Cornwall estate. It may be exempt from disclosure obligations to third parties under Freedom of Information legislation, the Data Protection Act, copyright and other legislation. It is provided in confidence and must not be released by you as a private entity or public authority without prior reference to the Duchy's London Office, 10 Buckingham Gate, London, SW1E 6LA.

Legal Disclaimer - This message and any attachments should only be read by those persons to whom it is addressed and be used by them for its intended purpose. The estate cannot accept liability for statements made which are clearly the sender's own . Replies to this email address may be subject to interception or monitoring for operational reasons or for lawful business purposes.